

# AREA 22 Vendor Contract 2024

## 1. **Vendor Fee Refunds / Carrying Over Fees**

The AREA 22 Arts, Crafts, & Oddities Fair does **not** provide a refund for booth/vendor cancellations. (Unless for the reason of a health/family emergency... we aren't heartless.) Unless an event is fully canceled, carrying over your Vendor Fee to the following year is **not** an option.

## 2. **Separate Facebook Event Pages**

Making a separate Facebook event page for AREA 22 is prohibited. Instead of making a completely separate event page causing confusion for attendees, please just add the main event page to your business/artist/personal page. Continuing to make a separate event page can result in removal from the fair with no refund.

## 3. **Legal and Sustainably Sourced Products**

By agreeing to this contract, you are stating you are not ending an animal's life for the sake of art to sell in our fair and that all specimens sold are legal per state. If we discover that you are not sourcing sustainably you will be removed from all shows, current and future, with no refund.

*"Sustainable Sourcing is the integration of social, ethical and environmental performance factors into the process of selecting suppliers."*

## 4. **Packing Up Early**

Packing up your booth before the show ends is not permitted. Packing up early without explanation can result in removal from future fairs with no refund. (Unless for the reason of a health or family emergency. Again, we aren't pricks.) You are required to wait a minimum 10 minutes after the end of the fair (8:10PM) to begin packing up. Packing up early looks tacky and unprofessional - do not do this at our event.

- a. PLUS, we have the entire Riverside Drive for the evening so there is no major rush. AND we are hosting the OFFICIAL After Party at Vern's Tavern and we would LOVE for you to join us!

## 5. **No Call - No Show**

If you do not show up to event day without explanation, this can result in

removal from future shows with no refunds. (Unless for a health or family emergency. Again... you know.)

## 6. **Payments**

**Accepted Vendors must pay the invoice in full by JUNE 18 at midnight.** We **do not** have payment plans. Lack of payments made on invoice by JUNE 18 at midnight will result in forfeiture of booth space. There are no refunds for submission fees.

## 7. **Introducing a New Product**

We approve you based on your application and the artwork/website shown on the application. If you are introducing a completely new medium of type of product (not shown on the website/application at the time you applied), you must get approval first. *You only need approval if you are introducing something completely different.* For further info, see the "Rules & Reminders" page.

Example of approval needed: We approved you based on jewelry, and you are now wanting to sell acrylic canvases. This needs pre-approved.

Example of no approval needed: We approved you based on jewelry and you specialize in necklaces and earrings, now you are wanting to add new rings, etc. You will not need approval on this as long as *your new product still fits our show type.*

## 8. **Taxes / Permits**

All vendors must follow Illinois state tax and permit guidelines. More info [HERE](#).

## 9. **Tardiness**

All vendors must be on time for load-in. Please review your load in email for specific time details. Showing up late may forfeit your booth space as we have VERY STRICT traffic/load-in procedures as we will be blocking off Riverside Drive.

## 10. **No Tolerance for Discrimination**

The AREA 22 Arts, Crafts, & Oddities Fair, NOR its producers discriminate on the bases of race, sexual orientation, gender preference (or lack thereof), age, religious beliefs, political beliefs, etc. We do not tolerate racism, sexism, homophobia, transphobia, xenophobia, or any other sign of hate in our fair. AREA 22 is a safe place for people of all races, colors and preferences. If you don't hold these same values, we are not the art fair for you.

**11. No Bats Sales**

We do not allow the sale of *real* bats of any kind in AREA 22. Bringing a prohibited product can result in removal from the fair without Vendor Fee and/or Submission Fee refund.

**12. No Human Remains Sales** (teeth, hair and blood art excluded)

We do not allow the sale of human remains at AREA 22. Bringing a prohibited product can result in removal from the fair without Vendor Fee and/or Submission Fee refund.

**13. Event Removal**

We reserve the right to remove any vendor/specific product from the event at our discretion.

**14. Product Discretion**

For those of you who create/sell artwork/items revolving around true crime (gory or intense photos that are deemed inappropriate, etc.) or nudity, these items can not be displayed out in the open. Please have these items tucked in your tent area, behind glass, etc with warning 18+ signage. Some people can be triggered by these types of images and we need to be discretionary. No artwork or items including *gratuitous* nudity, violence, gory or intense artwork, captured or created, or deemed inappropriate are not allowed. If we discover that you are showing this type of artwork you will be removed from the event with no refund.

**15. Booth Sharing**

Booth Sharing is not allowed unless all parties are approved in advance.

**16. Copyrighted/Licensed Material**

Selling any copyrighted or licensed material that you do not own/have the right to use is prohibited and can result in removal from the event without refund.

**17. Permits/Licensing**

We have the right to request your permit/paperwork if you are selling a specimen that requires such paperwork. If you do not have this information on you, you must remove the item from the fair.

**18. Following Load-In and Out Instructions**

You will receive a detailed load in email at least 30 days before the event. Please read this email in full each time and follow all information. Failure to

following these simple instructions can result in removal from future events.

Do NOT share the load-in information with anyone, such as another vendor, colleague, friend, etc.

#### **19. Contacting Us**

To contact us regarding your booth space or additional vending questions, use the direct Vendor email only. Do not contact on personal or business social media, via the website contact form, etc. For our vendors, the best way to get in touch is the main email; [area22@sidestreetstudioarts.org](mailto:area22@sidestreetstudioarts.org). Save this contact email.

#### **20. Booth Space Guidelines**

You are only allotted the space of the booth size you confirm. It is prohibited to go outside of our booth area. For example, if you rent a 10x10 space you are to stay within 10x10. You cannot bring additional tables to extend your area.

VENDORS - You provide your own displays. You cannot move or pull your tables out further than they are placed. This shrinks our fire marshall approved aiseways.

#### **21. Your Contact Email**

When applying, make sure to use the SAME EMAIL ADDRESS that you plan to use throughout the year. Using multiple emails is extremely confusing on our end and it makes it difficult to find your account. Choose one email, use that email for all contact with us.

#### **22. Your Space (Trash, Leftovers, Etc.)**

Throw away all your trash. There will be MANY receptacles for garbage and recycling. If you are using tools, nails, screws etc to build your display DO NOT leave these items on the ground after you leave. People will be moving about and we will have cars driving around and this could cause a flat tire. Leave your space tidy and how you found it. Seriously.

#### **23. No AI Art Allowed**

We do not allow the sale of AI produced art and reserve the right to remove any vendor that we believe is selling AI art.

#### **24. Use of Tape / Adhesives**

DO NOT USE ADHESIVES ON OUR TENT, TABLES, OR CHAIRS. Leaving the adhesive makes it difficult to maintain and store properly. You may use tape.

**25. Reselling Bulk Items**

We do not allow the reselling of bulk items from websites like Temu, Aliexpress, etc and reserve the right to remove a vendor reselling items like this.

**26. No Open Flame / Scents**

No candles or incense are allowed to be burned during the show. This is to not bother those around you that may be sensitive to scents.

**27. Modifying Applications**

If you need to modify your application please reach out to the AREA 22 producers directly at [area22@sidestreetstudioarts.org](mailto:area22@sidestreetstudioarts.org).

**28. Drama**

Not everyone has to get along, but at our event everyone does have to be cordial and professional. We have a no tolerance policy for drama between vendors that may cause confrontation/additional issues during load-in, the event, or load-out. If you are having a problem with someone else, please email us privately to request to be separated, etc.